

Official Minutes

Hooksett Public Library Trustees Meeting
May 13 , 2015 5:30P M

Call to Order 5:45 pm

Members present Mary Farwell, Mac Broderick, Barbara Davis, Tammy Hooker, Linda Kleinschmidt

Guest - Heather Rainier, Library Director

Public Input None at this time

Secretary's Report Barbara Davis made a motion to approve the minutes of the April 21, 2015 meeting, seconded by Mac Broderick, approved unanimously

Treasurer's Report - reviewed, all accounts acceptable. Discussion held about Health Insurance premiums

Library Director's Report

Report attached to these minutes

Highlights of discussion

Duct work will be checked tomorrow, If the work is not required, we will ask contractor when we should next check the ducts

Electrical outlets downstairs - Gimas Electrical will estimate the cost to replace some very old outlets. This is in response to the recent electrical fire in the Hebert Media Room.

Children's programming. The trustees are impressed with Grace Larochelle's prompt reporting post programming.

Meeting with Paradigm Plumbing and Heating regarding circulators will be held later this week. Cost of replacement is \$9,725

Unfinished Business

Tammy Hooker made a motion to hire Attorney Katherine DeForest to advise the Trustees on questions regarding Library Trustee authority, seconded by Mac Broderick approved unanimously.

Budget 2014-2015 ~ Overview of discussion

Databases. GMILCS has decided to end CorePack, we still have some databases provided by the NH State Library and our own individual subscriptions.

The need for painting of offices and staff areas was discussed, per our maintenance upkeep plans.

TD Bank Affinity Program- no update at this time, Mary has not heard from Tamatha Laramie, Branch Manager of TD Bank in Hooksett

Streaming video to meeting room. Adam Godbout from the Friends group is putting together a proposal. The Comcast non-commercial connection may not be strong enough

WIFI upgrade- update – Mark Glisson will be working with Ken Henderson to look at the at the school district's systems as well as continuing to pursue other vendors and options he has been exploring.

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New Business

Donations

Tammy Hooker made a motion to accept the following donations, seconded by Linda Kleinschmidt, approved unanimously

Sew Bee	33
Model T	30
Nepal Community	100
Alice Burgess	100
Quilting Group	10
Thirty One Gifts	50
Granite Hill Condo Assn	50
Pat's Knitting Group	11
Total	384

Non-resident library card fees- Motion by Barbara Davis seconded by Tammy Hooker to increase the non-resident card fees to \$60.00 annually effective 7/1/15, approved unanimously.

Discussion about the increasing amount of patrons needing assistance with Mac computers Many of our patrons use Mac computers due to increase comfort level with Mac-based products and I-phones.

Barbara Davis made a motion to authorize Mark Glisson to expend up to \$1,200.00 for the purchase of a Mac laptop computer, seconded by Tammy Hooker, approved unanimously. This purchase will also allow for another laptop in the library to be used by staff as needed.

Family Place Library Grant - \$12,000.00 grant program helps establish the Children's room as an early learning space. Includes training, accommodations and establishing outreach such as identifying community connections.

Other new business

Non-Public Session

M. Broderick made a motion to enter into Non Public under 91-A: 3 IIa (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) the hiring of any public employee.

Seconded by B. Davis

Roll call vote to enter into nonpublic session

Roll Call vote: M. Farwell, Yes; L. Kleinschmidt, Yes; M. Broderick Yes; B Davis Yes; T. Hooker Yes.

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Entered non-public session at 6:15 pm

M. Farwell announced we are now back in public session at 7:35 pm. A vote was taken during the non-public to seal the minutes of that session.

Next meeting scheduled for Thursday May 28 at 5:30

Next regular monthly meeting tentatively scheduled for Tuesday, June 9 at 5:30

Barbara Davis made a motion to adjourn the meeting at 7:45, seconded by Tammy Hooker, approved unanimously.